

SCHOHARIE COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE
ANNOUNCES CIVIL SERVICE OPEN COMPETITIVE EXAMINATION FOR:

STAFF SOCIAL WORKER/COMMUNITY SERVICES - #62-219

DATE OF EXAMINATION

MARCH 04, 2006

*Examination Fee - \$7.50

LAST FILING DATE

JANUARY 25, 2006

SALARY: \$ 42,082.

ELIGIBLE LIST: The list resulting from this examination will be used to fill vacancies as they occur within the Schoharie County Mental Health Department.

RESIDENCE REQUIREMENTS: An applicant must have been a legal resident of Schoharie County or one of the six contiguous counties of Albany, Delaware, Greene, Montgomery, Otsego or Schenectady for at least 30 days immediately preceding the test date. The hiring authority may give preference to applicants who live within its jurisdiction.

MINIMUM QUALIFICATIONS:

- A. Possession of a professional license and current registration issued by NYS Education Department in Licensed Clinical Social Work (LCSW); OR
- B. Possession of a professional license and current registration issued by NYS Education Department in Licensed Master of Social Work (LMSW) and one year of experience in the mental health or chemical dependency field.

The education requirements must be satisfied before the date of the examination.

SPECIAL REQUIREMENT: Must be able to provide own transportation to worksite locations.

BACKGROUND INVESTIGATION: Applicants may be required to undergo a state and national criminal history background investigation, which will include a fingerprint check to determine suitability for appointment. Failure to meet the standards for the background investigation may result in disqualification.

DISTINGUISHING FEATURES OF THE CLASS: This class requires the performance of social work in helping patients with social, emotional and related difficulties associated with their disability. The work is performed within prescribed routines with leeway permitted in determining the scope of work to be performed in helping the patient adapt to old or new environments. The Staff Social Worker functions under the general direction of a supervising social worker. Employees in this class are expected to meet with professionals in or outside of the community to obtain assistance and guidance for patients; does related work as required.

SUBJECT OF EXAMINATION: The written test will cover knowledge, skills and/or abilities in such areas as:

- 1. Characteristics and problems of individuals with mental illness;
- 2. Characteristics and problems of alcohol and substance abuse clients;
- 3. Developing and implementing treatment in a social work program; and
- 4. Preparing written material.

An expanded description covering the types of examination questions to be given is available at the Personnel Office.

Unless otherwise notified, candidates are permitted to use quiet, hand-held, solar or battery-powered calculators. Devices with typewriter keyboards, spell checkers, personal digital assistant, address books, language translators, dictionaries or any similar devices are prohibited.

*The required examination fee is seven dollars and fifty cents, which may be in the form of a check/money order or cash. **ONE** check/money order must accompany **EACH** application. If your application is disapproved, your examination fee will **NOT** be returned to you. Please make check/money order payable to Department of Personnel and include the examination number.

Applications and exam announcements are available on our web site @www.schohariecounty-ny.gov

ISSUE DATE: DECEMBER 13, 2005

SEE REVERSE SIDE

SEE ATTACHED INFORMATION ON STANDARD BACK OF CIVIL SERVICE ANNOUNCEMENT.